

# Worker Training Record *Template*

Farm name and location: \_\_\_\_\_ Date of training: \_\_\_\_\_

Trainer: \_\_\_\_\_ Training time: \_\_\_\_\_

Topics Covered:

Training materials:

Name of Worker(s) Trained (please print)	Employee Signature
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____

Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## FSMA PSR reference § 112.30(b) Confidential Record

Modified from On-Farm Decision Tree Project: Worker Health, Hygiene, and Training—v14 7/16/2014 gaps.cornell.edu  
E.A. Bihn, M.A. Schermann, A.L. Wszelaki, G.L. Wall, and S.K. Amundson, 2014

Updated 2020 by L.E. Acuña-Maldonado, E.A. Bihn, D.P. Clements, C.L. Fisk, T.P. Saunders, D.M. Stoeckel, G.L. Wall, and K. Woods.

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# Agricultural Water Systems Inspection Record *Template*

## §§ 112.42(a)(1-5) Requirements Relating to Agricultural Water Source or System

Farm name and location: \_\_\_\_\_

Date and time of inspection: \_\_\_\_\_ Name: \_\_\_\_\_

**Purpose:** To identify any conditions that are reasonably likely to introduce known or reasonably foreseeable hazards into or onto covered produce or food contact surfaces.

- Unsafe conditions: For conditions where water is not safe, or not of adequate sanitary quality for its intended use, immediately stop use and address the condition with a corrective measure. Documentation of corrective measures is required – see *Measures for Agricultural Water Management Record Template*
- § 112.42(b) requires adequate maintenance of the agricultural water system. Maintenance documentation can be useful but is not required for most conditions. If desired use a separate page to document maintenance actions.

Water source	Nature of the source (e.g., ground, surface) and initial observations	Extent of control over water source. If not full control, explain why.	Describe hazards from adjacent and nearby land uses

Water source	Describe hazards introduced by other users (e.g., upstream)	Degree of protection from all identified hazards. Describe how protection is achieved.	Does inspection indicate water is unsafe? Yes/No

FSMA PSR reference § 112.50(b)(1) Confidential Record

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## Agricultural Water Assessment *Template*

Farm name and location: \_\_\_\_\_

Agricultural water being assessed: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Initials: \_\_\_\_\_

Element	Factor evaluated	Observation/ condition	Assessment of how observation or condition could influence risk (use additional pages as needed)
Agricultural water system(s)			

<sup>1</sup> Off-farm means land uses on adjacent and nearby lands involving animal activity, application of biological soil amendments of animal origin, or presence of untreated or improperly treated human waste. Animal activities include grazing or commercial animal feeding operations of any size (reference § 112.43(a)(1)(iii)). Off-farm also includes any other conditions not related to animal activity, BSAAO, or human waste that could introduce risks.

Element	Factor evaluated	Observation/ condition	Assessment of how observation or condition could influence risk (use additional pages as needed)
Water Use			
Crop Characteristics			
Environmental Conditions			
Other Factors			

**Written determination(s) for this agricultural water<sup>2</sup>:**

Water is not safe, or not of adequate sanitary quality for its intended use

- ☐ One or more **off-farm uses** related to animal activity, application of BSAAO, human waste are reasonably likely to introduce pathogens to the water source

No reasonably foreseeable hazardous conditions limit this use of the water source

- ☐ One or more condition(s) **on-farm** are reasonably likely to introduce pathogens to the water source, or **off-farm** conditions **not** related to animal activity, BSAAO, or human waste

**Reviewed by:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FSMA PSR Reference § 112.50(b)(2) Confidential Record**

<sup>2</sup> For determinations other than “no reasonably foreseeable hazardous conditions limit this use” use the *Measures for Agricultural Water Management Template* to describe whether measures are reasonably necessary, and describe any measures taken in response

## Measures for Agricultural Water Management *Template*

Farm name and location: \_\_\_\_\_

Date, Initials	Water Source	Water Use (Description)	Reason for Measures* (Including any Documentation)	Corrective or Mitigation Measure(s)** Implemented	Confirmation Steps (if applicable)***

\* Such as, pre-harvest agricultural water assessment written determination; postharvest water test result shows presence of generic *E. coli*; water does not meet § 112.41 quality requirement

\*\* Reference § 112.45 list of corrective measures and mitigation measures

\*\*\* Reference § 112.45(a)(1) "take adequate measures to determine if your changes were effective" when reinspection and making necessary changes is used as corrective measure

Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

FSMA PSR Reference § 112.50(b)(7) Confidential Record

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# Water Treatment Monitoring Record *Template*

Farm name and location: \_\_\_\_\_

Please see the food safety plan for overall water treatment procedures.

Date	Time	Water pH	Water Temperature	Turbidity	Sanitizer (name & rate)	Corrective Action Needed (yes or no)	Initials

\*Not all of the above factors may need to be recorded. Refer to the product's label for specific use instructions.

Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**FSMA PSR reference § 112.50(b)(11) Confidential Record**

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E.A. Bihn, M.A. Schermann, A.L. Wszelaki, G.L. Wall, and S.K. Amundson, 2014 gaps.cornell.edu

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# Compost Treatment Record *Template*

Farm name and location: \_\_\_\_\_

Type of compost method: \_\_\_\_\_ Date piled: \_\_\_\_\_ Date finished: \_\_\_\_\_ Row number: \_\_\_\_\_

List all ingredients added to compost: \_\_\_\_\_

Use this record for on farm composting. Record the date piled, turning dates, and the temperatures maintained. Use one sheet for each pile or row.

Date Turned	Temp/Time Test Area 1	Temp/Time Test Area 2	Temp/Time Test Area 3	Temp/Time Test Area 4	Initials

Proper compost production requires a minimum temperature of 131°F be maintained for 3 days using an enclosed system OR a temperature of at least 131°F for 15 days using a windrow system, during which the materials must be turned 5 times (FSMA PSR § 112.54(b)).

Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## FSMA PSR reference § 112.60(b)(2) Confidential Record

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E.A. Bihn, M.A. Schermann, A.L. Wszelaki, G.L. Wall, and S.K. Amundson, 2014 gaps.cornell.edu

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# Cleaning and Sanitizing Record *Template*

Farm name and location: \_\_\_\_\_

List the date, time, tool or equipment name, and method for each cleaning or sanitizing activity.

Date	Time	List tools/equipment	Cleaned and/or Sanitized?	Method used	Cleaned By (initials)

Reviewed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

FSMA PSR reference § 112.140(b)(2) Confidential Record

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