

MISSISSIPPI DEPARTMENT OF AGRICULTURE & COMMERCE
BUREAU OF PLANT INDUSTRY
P.O. BOX 5207, MISSISSIPPI STATE, MS 39762
PHONE: (662) 325-3390 FAX: (662) 325-0397

LICENSE EXAM APPLICATION
PEST AND WEED CONTROL

No person shall advertise in any manner to render professional services or solicit business, or receive a fee, for performing these services until obtaining the appropriate license.

Please complete this application form accurately and legibly, with all required documents attached. Incomplete application will be denied.

Applicant will be provided with a Study Reference List once this application has been approved.

There are no fees for taking examinations (except for computer-based exams) or for the issuance of a license.

Paper-based Examination

Note: This application must be reviewed, processed, and approved at least ten (10) days prior to the examination. Once approved, applicant will be notified in writing of the location and date of the examination.

License examinations are given at Mississippi State University, Starkville, Mississippi on the second Tuesday of January, April, July, and October. Alternatively, applicants may request to take the examinations at the Bureau of Plant Industry office with 24 hours' advance notice.

Application may be submitted by one of the methods below:

- Via email at RussellK@mdac.ms.gov
- Via fax at (662) 325-8397 or (662) 325-0397
- Via mail at 705 Stone Blvd./P.O. Box 5207, Mississippi State, MS 39762
- Via in-person visit/drop-off

Applicant who fails a pest and/or weed control category licensing exam twice must wait a full year before taking the examination again.

Computer-based Examination

Note: The Landscape Horticulturist License exam cannot be taken as computer-based exam.

License examinations can be taken at any time at one of these testing centers located in Mississippi:

- Ellisville – Jones County Community College
- Meridian – Meridian Community College
- Oxford – University of Mississippi
- Raymond – Hinds Community College
- Starkville – Mississippi State University

All correspondence for computer-based exams must be emailed to bpitesting@mdac.ms.gov.

Examination fee is \$55.00 per exam, payable to Metro Institute. Do not send payment to the Bureau of Plant Industry.

To submit an application, visit Metro Institute website at www.metrosignup.com/Mississippi. An application must be reviewed, processed, and approved prior to scheduling an examination with a testing center.

There will be a time limit to complete the examination depending on the number of questions on the examination.

Applicant who fails a pest and/or weed control category licensing exam twice must wait a full year before taking the examination again.

EXAM QUALIFICATIONS

Please check applicable box(es):

Qualifying based on education:

- ALL categories:** graduate from a recognized college or university and have at least 15 semester hours or the equivalent in the category for which applicant is requesting a license, OR 2 years of college with special training equivalent to 15 semester hours in the category for which applicant is requesting a license. You **MUST** attach a copy of official transcript.

Qualifying courses for *Pest (Defined as Insect and Plant Disease Control) Exam* include:

- 3 semester hours of entomology and 7 hours in advanced entomology and/or advanced zoology.
- 5 semester hours in at least two additional courses including ecology, microbiology, organic chemistry, plant pathology, and other advanced level related courses.

Qualifying courses for *Weed Control Exam* include:

- 3 semester hours of weed science or turf management and 7 hours in advanced weed science, turf management, botany, or forestry management courses.
- 5 semester hours in at least two additional courses including general soils, microbiology, organic chemistry, and other advanced level related courses.

Qualifying based on education and work experience:

- Applicants for Wood Destroying Insect Control, General Pest and Rodent Control, and Fumigation Pest Control** (*All other applicants go to next qualification*): must be at least high school graduate or equivalent and have had, in addition, at least 4 years' experience with a licensed operator within the past 6 years. In special cases where an applicant can submit proof of education, experience, and training equal to or exceeding these requirements, applicant shall be allowed to take the required examinations. You **MUST** attach a copy of High School Diploma or GED and provide written documentation and verifiable proof of work experience.
- Applicants for all other categories:** must be at least a high school graduate or equivalent, and have had, in addition, at least 1 years' experience with a licensed operator within the past 2 years. In special cases where an applicant can submit proof of education, experience and training equal to or exceeding these requirements applicant shall be allowed to take the required examinations. You **MUST** attach a copy of High School Diploma or GED and provide written documentation and verifiable proof of work experience.

Qualifying based on work experience only:

- Applicants without High School Diploma or its equivalency:** may qualify to take license examinations in Agricultural weed control, Aquatic weed control, Right-of-way weed control, Horticultural weed control provided that applicant has had at least 2 years' experience within the past 3 years with a licensed operator in the categories where a license is desired. You **MUST** provide written documentation and verifiable proof of work experience

APPLICANTS ARE REQUIRED TO MEET ALL STANDARDS FOR COMMERCIAL CERTIFICATION

Applicants for examinations for **ALL** license categories must provide proof of Commercial Certification in Mississippi (or a state where Mississippi has a Reciprocal Agreement) or must take the General Standards Core Examination. If commercially certified, you **MUST** provide legible copy of your valid Commercial Certification card (front and back)

I AM COMMERCIALY CERTIFIED IN MISSISSIPPI OR ANOTHER STATE IN THE APPROPRIATE CATEGORIES

- YES (Must provide proof of commercial certification)
- NO (Must register to take General Standards Core Examination, denote GS Category on Examination Category Table)

All Applicants applying to take License Exam(s): Please attach copies of all requested documentation (diplomas, transcripts, proof of commercial certification (if certified), licenses, etc.) Incomplete documentation **WILL** delay your application process.

EXAMINATION CATEGORY TABLE

Select the Examination Category(ies) in which you qualify:

EXAMINATION CATEGORY AND DESCRIPTION		CHECK IF QUALIFIED
GS	General standards core exam (required if NOT commercially certified)	<input type="checkbox"/>
WDI	Wood destroying insect control	<input type="checkbox"/>
UPL	Control of pests of utility poles	<input type="checkbox"/>
GRC	General pest and rodent control	<input type="checkbox"/>
MBF	Mosquito and biting fly control	<input type="checkbox"/>
HCP	Horticultural pest control	<input type="checkbox"/>
ORP	Orchard pest control	<input type="checkbox"/>
DAP	Domestic animal pest control	<input type="checkbox"/>
FUM	Fumigation pest control	<input type="checkbox"/>
AGP	Agricultural pest control	<input type="checkbox"/>
AGW	Agricultural weed control	<input type="checkbox"/>
AQW	Aquatic weed control	<input type="checkbox"/>
ROW	Right-of-way weed control	<input type="checkbox"/>
HCW	Horticultural weed control	<input type="checkbox"/>

Applicant Information (Must be legible)

Full name (including prefix & suffix): _____

Address: _____

City: _____ St: _____ ZIP: _____

Phone: _____

E-MAIL (required): _____

Signature: _____

Date: _____

EMPLOYMENT HISTORY

Applicants who wish to qualify based on work experience must complete this form. Relevant employment history (employment with licensees) only. Employment information provided must be verifiable through State regulatory agency. List most recent employment first. Attach additional pages if necessary.

Company Name: _____

Address: _____

City: _____ ST _____ ZIP _____

Phone: _____

Dates of Employment (mm/dd/yyyy): _____ TO _____

Job Title: _____

ID Card Number of Applicant (*Specify issuing State*): _____

Categories listed on ID card of applicant: _____

Supervisor (License holder): _____

ID Card Number of Supervisor: _____

If Applicant desires, supervisory license holder may sign below (Signature is not mandatory)

By signing this application, I, _____, affirm the documented work experience for this applicant is correct and the applicant has worked for the above company under my direct supervision for the following category(ies): _____ (as listed on this of application).

My ID number is _____ Signature of License Holder _____

Company Name: _____

Address: _____

City: _____ ST _____ ZIP _____

Phone: _____

Dates of Employment (mm/dd/yyyy): _____ TO _____

Job Title: _____

ID Card Number of Applicant (*Specify issuing State*): _____

Categories listed on ID card of applicant: _____

Supervisor (License holder): _____

ID Card Number of Supervisor: _____

If Applicant desires, supervisory license holder may sign below (Signature is not mandatory)

By signing this application, I, _____, affirm the documented work experience for this applicant is correct and the applicant has worked for the above company under my direct supervision for the following category(ies): _____ (as listed on this of application).

My ID number is _____ Signature of License Holder _____

DOCUMENT CHECKLIST

- For Applicant who wishes to qualify based on college coursework or training that is related to the category(ies) to be licensed:

Copy of official College Transcript Attached

- For Applicant who wishes to qualify based on education and work experience:

Copy of High School Diploma or GED Attached

Employment History Attached

- For Applicant who wishes to qualify based on work experience only:

Employment History Attached

- For Applicant who is commercially certified

I am commercially certified in the state of _____

Commercial Certificate Number _____

Copy of Commercial Certificate (front and back) Attached

HOW TO BECOME COMMERCIALY CERTIFIED

The Mississippi State University Extension Service publishes self-study materials for those individuals who are seeking to become commercially certified. Applicants who wish to prepare for taking the commercial certification exam, may purchase the general standards core manual, entitled National Pesticide Applicator Certification Core Manual, 2nd ed. (2014). The manual, its price, and order form may be found at <http://extension.msstate.edu/category-manuals>. The manual is **NOT** available from the Bureau of Plant Industry.

License applicants, who are not commercially certified, must pass the General Standards core examination. Mississippi license exams meet the standards of competency for specific commercial certification category exams as outlined in Environmental Protection Agency Code of Federal Regulations, Title 40, § 171.4. Therefore, it is not necessary for applicants to take commercial certification category exams if license exam is passed.

Applicants should study the General Standards core manual and plan to take the exam at either the Bureau of Plant Industry office on any weekday, except holidays, as long as the applicant notifies the Bureau 24 hours in advance at 662-325-3390 and receives approval, or at any of the 6 locations within the state where recertification sessions are conducted during the year. A list of these locations can be found at <http://extension.msstate.edu/commercial-applicator-recertification-schedules>. The General Standards core exam may also be taken by license applicants at the license and permit examination sessions on the second Tuesday of January, April, July, and October once approval is granted.

The Bureau of Plant Industry, which is the regulatory agency in the State of Mississippi, conducts and administers all certification, license, and permit exams. For additional information, please contact Gene Merkl by phone at 662-325-5829 or by email at gm53@msstate.edu.

MISSISSIPPI DEPARTMENT OF AGRICULTURE AND COMMERCE PROFESSIONAL SERVICES LICENSES

No person shall advertise in any manner to render professional services or solicit business or receive a fee for performing the services listed below without first obtaining a license. Persons must secure a license from the Bureau of Plant Industry, Mississippi Department of Agriculture and Commerce in accordance with Sections 69-19-1 through 69-19-11, Mississippi Code 1972. Failure to secure a license could result in a civil penalty up to \$5,000.

Exam Applications can be found at <http://www.mdac.ms.gov/publications-forms/forms/bpi-regulation-professional-services-forms/> or navigate through Mississippi Department of Agriculture and Commerce website, Bureau of Plant Industry, Regulation of Professional Services, Forms.

LICENSE TYPE	DESCRIPTION
Wood destroying insect control	Control of termites, beetles, or other wood destroying insects in buildings and other structures, including homes, warehouses, stores, docks and/or other structures. Control of Formosan termites attacking trees is included in this category.
Control of pests of utility poles	Control of insect pests of utility poles.
Orchard pest control	Control of insect pests, plant diseases or pest animals of various fruit and nut trees, brambles, vineyards, and all plants normally classed as nut trees or fruit orchards.
General pest and rodent control	Control of insect pests or pest animals which may invade homes, restaurants, stores, and other buildings, attacking their contents or furnishings or being a general nuisance, but do not normally attack the building itself, as for example: roaches, silverfish, ants, flies, mosquitoes, carpet beetles, clothes moths, fleas, ticks, stored food insects, rats, mice, centipedes, etc. Includes services in the mosquito and biting fly category. Individuals issued the general pest and rodent control license may request MBFL as a separate license without taking the exam, PROVIDED, that the licensee submits an application that the license is needed to operate a company solely for performing mosquito and biting fly control services.
Mosquito and biting fly control	Control of mosquitoes and biting flies including mosquito misting systems and backpack applications.
Horticultural pest control	Control of insect pests, plant diseases or pest animals of ornamental plants, shade trees (which may include nut or fruit trees if used as ornamental plants or shade trees) and lawns in residential, commercial, public, industrial, and manufacturing areas.
Domestic animal pest control	Control of insect pests of domestic animals.
Fumigation pest control	Control of pests by fumigation. A person holding a license or permit shall be present at the time fumigant is released.
Agricultural pest control	Control of insect pests, plant diseases, or animal pests of agricultural crops during production. This category includes anyone soliciting and/or receiving a fee for these services who utilize ground application equipment.
Agricultural weed control	Control of weeds in field crops, vegetable crops, pastures, and rangeland. This category includes anyone soliciting and/or receiving a fee for these services who utilize ground application equipment.
Aquatic weed control	Control of weeds in and around edges of lakes, ponds, and streams.
Right-of-way weed control	Control of weeds of rights-of-way, forest lands and drainage ditches.
Horticultural weed control	Control of weeds in ornamental plants and turf in residential, commercial, public, industrial, and manufacturing areas.
Landscape horticulturist	Persons that advertise or solicit business to receive fees or contracts for landscaping and setting of plants.
Tree surgery	Persons who advertise in a local phone book, newspaper, newsletter, bulletin, or other prominently displayed sign as a licensed or bonded or insured tree surgeon and receive compensation for any work or consultation relative to the care, pruning, cabling, bracing, topping, trimming, fertilizing, cavity work and removal of ornamental trees and shrubs in any manner. Nothing shall prevent any person from performing such services as long as their advertising does not include the description licensed or insured.
Listed below are examples of what is NOT a Professional Services License	
Private Applicator Certification Card	City or County Privilege License / Permits
Commercial Applicator Certification Card	MS Tax Commission License
MSU Master Gardener Certification	MS Board of Contractors License
MS Landscape Architecture License	MS Nursery and Landscape Association Membership
International Society of Arboriculture Certification	MS Secretary of State Business Registration
Nursery Certification	Nursery Dealer Certification