

Mississippi Department of Agriculture and Commerce
Bureau of Plant Industry
P.O. Box 5207, Mississippi State, MS 39762
Phone: (662) 325-3390 Fax: (662) 325-0397
Email: professionalservices@mdac.ms.gov

PERMIT EXAM APPLICATION PEST AND WEED CONTROL

Please complete this application form accurately and legibly, with all required documents attached. Incomplete application will be denied.

Applicant will be provided with a Study Reference List once this application has been approved.

There are no fees for taking examinations (except for computer-based exams) or for the issuance of a Permit.

Paper-based Examination

Note: This application must be reviewed, processed, and approved at least ten (10) days prior to the examination. Once approved, applicant will be notified in writing of the location and date of the examination.

Permit examinations are given at Mississippi State University, Starkville, Mississippi on the second Tuesday of January, April, July, and October. Alternatively, applicants may request to take the examinations at the Bureau of Plant Industry office with 24 hours' advance notice.

Application may be submitted by one of the methods below:

- Via email at professionalservices@mdac.ms.gov
- Via fax at (662) 325-0397
- Via mail at 705 Stone Blvd./P.O. Box 5207, Mississippi State, MS 39762
- Via in-person visit/drop-off

Applicant who fails a pest and/or weed control category permit exam can retake at next quarterly examination.

Upon successful completion of all required exams a Permit will be issued designating the category(s) in which the permittee may conduct services.

Computer-based Examination

Permit examinations can be taken at any time at one of these testing centers located in Mississippi:

- Ellisville – Jones County Community College
- Meridian – Meridian Community College
- Oxford – University of Mississippi
- Raymond – Hinds Community College
- Starkville – Mississippi State University

All correspondence for computer-based exams must be emailed to bpitesting@mdac.ms.gov.

Examination fee is \$55.00 per exam, payable to Metro Institute. Do not send payment to the Bureau of Plant Industry.

To apply, visit Metro Institute website at www.metrosignup.com/Mississippi. An application must be reviewed, processed, and approved prior to scheduling an examination with a testing center.

There will be a time limit to complete the examination depending on the number of questions on the examination.

Applicant who fails a pest and/or weed control category permit exam can retake during next application cycle.

Upon successful completion of all required exams a Permit will be issued designating the category(s) in which the permittee may conduct services.

EXAM QUALIFICATIONS

A Permit is required to supervise the work at a Branch Office.

To qualify for any Permit examination:

1. The applicant furnishes written proof that he is a bona fide employee of a Company License holder, and
2. Hold a Registered Technician Identification in the same category as that of the Permit being sought.

APPLICANTS ARE REQUIRED TO MEET ALL STANDARDS FOR COMMERCIAL CERTIFICATION

Applicants for examinations for **ALL** permit categories must provide proof of Commercial Certification in Mississippi (or a state where Mississippi has a Reciprocal Agreement) or must take the General Standards Core Examination. If commercially certified, you **MUST** provide legible copy of your valid Commercial Certification card (front and back).

I AM COMMERCIALY CERTIFIED IN MISSISSIPPI OR ANOTHER STATE IN THE APPROPRIATE CATEGORIES

- YES (Must provide proof of commercial certification)
- NO (Must register to take General Standards Core Examination, denote GS Category on Examination Category Table)

EXAMINATION CATEGORY TABLE

Select the Examination Category(s) in which you qualify:

EXAMINATION CATEGORY		CHECK IF QUALIFIED
GS	General standards core exam (required if NOT commercially certified)	
WDI	Wood destroying insect control	
GRC	General pest and rodent control	
MBF	Mosquito and biting fly control	
HCP	Horticultural pest control	
ORP	Orchard pest control	
DAP	Domestic animal pest control	
FUM	Fumigation pest control	
AGP	Agricultural pest control	
AGW	Agricultural weed control	
AQW	Aquatic weed control	
ROW	Right-of-way weed control	
HCW	Horticultural weed control	

Applicant Information (Must be legible)

Full name: _____
First Middle Last

Physical Address: _____

City: _____ St: _____ Zip: _____

Mailing Address (if different from above): _____

City: _____ St: _____ Zip: _____

Phone: _____ E-MAIL (required): _____

Signature: _____ Date: _____

**EMPLOYMENT INFORMATION
TO BE COMPLETED BY APPLICANT OR OPERATOR LICENSE HOLDER**

Employer Company Name: _____

Company Address: _____

City: _____ ST _____ ZIP _____

Phone: _____

Dates of Employment (mm/dd/yyyy): _____ TO _____

Title of Applicant: _____

Mississippi Registered Technician Identification Number: _____

Category(s) Listed on Registered Technician Identification: _____

OPERATOR LICENSE HOLDER SIGNATURE IS REQUIRED

By signing this application, I _____ affirm the above information is correct and the applicant is a bona fide employee with a valid Mississippi Registered Technician Identification and works under my direct supervision for the following category(s): _____ (As listed on page 2 of application).

My ID number is _____

Signature of Operator License Holder: _____

Signature of Registered Technician: _____

For Applicant who is commercially certified:

Applicant is commercially certified in the State of: _____

Applicant's commercial certification number is: _____

Proof of commercial certification (front and back) is attached: YES NO

HOW TO BECOME COMMERCIALY CERTIFIED

The Mississippi State University Extension Service publishes self-study materials for those individuals who are seeking to become commercially certified. Applicants who wish to prepare for taking the commercial certification exam, may purchase the general standards core manual, entitled National Pesticide Applicator Certification Core Manual, 2nd ed. (2014). The manual, its price, and the order form may be found at <https://extension.msstate.edu/category-manuals>. The manual is **NOT** available from the Bureau of Plant Industry.

Permit applicants, who are not commercially certified, must pass the General standards core examination. Mississippi permit exams meet the standards of competency for specific commercial certification category exams as outlined in Environmental Protection Agency Code of Federal Regulations, Title 40, Section 171.103. Therefore, it is not necessary for applicants to take commercial certification category exams if permit exam is passed.

Applicants should study the General standards core manual and plan to take the exam at either the Bureau of Plant Industry office on any weekday, except holidays, if the applicant notifies the Bureau 24 hours in advance at 662-325-3390 and receives approval, or at any of the six locations within the state where recertification sessions are conducted during the year. A list of these locations can be found at <http://extension.msstate.edu/commercial-applicator-recertification-schedules>. The General standards core exam may also be taken by permit applicants at the operator license and permit holder examination sessions on the second Tuesday of January, April, July, and October once approval is granted.

The Bureau of Plant Industry, which is the regulatory agency in the State of Mississippi, conducts and administers all certification, operator license, and permit exams. For additional information, please Gene Merkl by phone at 662-325-5829, by email at gm53@msstate.edu, or Mississippi State University, Clay Lyle Building, Box 9775, Mississippi State, MS 39762.

INCOMPLETE PERMIT APPLICATIONS WILL BE DENIED

PLEASE BE SURE TO INCLUDE ALL REQUIRED DOCUMENTATION. BUREAU OF PLANT INDUSTRY DOES NOT PROVIDE STUDY MATERIAL. YOU WILL BE PROVIDED WITH A STUDY REFERENCE LIST AFTER YOUR APPLICATION HAS BEEN APPROVED

**MISSISSIPPI DEPARTMENT OF AGRICULTURE AND COMMERCE
PROFESSIONAL SERVICES PERMITS**

No person shall advertise in any manner to render professional services or solicit business, or receive a fee for performing the services listed below without first obtaining a license. Persons must secure a license from the Bureau of Plant Industry, Mississippi Department of Agriculture and Commerce in accordance with Sections 69-19-1 through 69-19-11, Mississippi Code 1972. Failure to secure a license could result in a civil penalty up to \$5,000.

Permit Exam Applications can be found at <https://agnet.mdac.ms.gov/agManage/uploads/1566.pdf> or under Bureau of Plant Industry, Regulation of Professional Services, and then Forms.

PERMIT TYPE	DESCRIPTION
Wood destroying insect control	Control of termites, beetles, or other wood destroying insects in buildings and other structures, including homes, warehouses, stores, docks and/or other structures. Control of Formosan termites attacking trees is included in this category.
Orchard pest control	Control of insect pests, plant diseases or pest animals of various fruit and nut trees, brambles, vineyards and all plants normally classed as nut trees or fruit orchards.
General pest and rodent control	Control of insect pests or pest animals which may invade homes, restaurants, stores and other buildings, attacking their contents or furnishings or being a general nuisance, but do not normally attack the building itself, as for example: roaches, silverfish, ants, flies, mosquitoes, carpet beetles, clothes moths, fleas, stored food insects, rats, mice, centipedes, etc.
Mosquito and biting fly control	Control of mosquitoes and biting flies including mosquito misting systems and back pack applications.
Horticultural pest control	Control of insect pests, plant diseases or pest animals of ornamental plants, shade trees (which may include nut or fruit trees if used as ornamental plants or shade trees) and lawns in residential, commercial, public, industrial and manufacturing areas.
Domestic animal pest control	Control of insect pests of domestic animals.
Fumigation pest control	Control of pests by fumigation. A person holding a license or permit shall be present at the time fumigant is released.
Agricultural pest control	Control of insect pests, plant diseases, or animal pests of agricultural crops during production. This category includes anyone soliciting and/or receiving a fee for these services who utilize ground application equipment.
Agricultural weed control	Control of weeds in field crops, vegetable crops, pastures and rangeland. This category includes anyone soliciting and/or receiving a fee for these services who utilize ground application equipment.
Aquatic weed control	Control of weeds in and around edges of lakes, ponds and streams.
Right-of-way weed Control	Control of weeds of rights-of-way, forest lands and drainage ditches.
Horticultural weed control	Control of weeds in ornamental plants and turf in residential, commercial, public, industrial and manufacturing areas.
LISTED BELOW ARE EXAMPLES OF WHAT IS NOT A PROFESSIONAL SERVICES LICENSE	
Private Applicator Certification Card	City or County Privilege License / Permits
Commercial Applicator Certification Card	MS Tax Commission License
MSU Master Gardener Certification	MS Board of Contractors License
MS Landscape Architecture License	MS Nursery and Landscape Association Membership
International Society of Arboriculture Certification	MS Secretary of State Business Registration
Nursery Certification	Nursery Dealer Certification

For more information contact the Bureau of Plant Industry at: 662-325-3390